

ODP 380-77
4 MAR 1977

MEMORANDUM FOR: Director of Finance

FROM : Clifford D. May, Jr.
Director of Data Processing

SUBJECT : Participation in ODP Conference

Tom:

Thank you very much for accepting our invitation to participate in ODP's Office Conference. This is the first Office-wide conference that ODP has held. The theme of the Conference is "ADP, ODP, CIA-Current Perspectives and Future Directions." The Conference Committee thought it would be useful to have senior managers from our major customers in the four Directorates participate in a panel discussion of the value of ODP service to the missions of their Offices. This is especially true since most of our people never have the opportunity to participate directly in the collection, analysis, or production of intelligence. I believe such a discussion would give our people a better understanding of the value of ODP service and the criticality of reliable ADP service in accomplishing the mission of the Agency.

2. The panel discussion is scheduled for 1545-1645 hours on Monday, 21 March 1977. [REDACTED] The format we envision is a ten minute presentation from each panel member followed by some discussion among yourselves and questions from the floor. [REDACTED] has agreed to act as moderator. The other members of the panel are [REDACTED]

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3. I have attached a copy of our agenda for reference. You are welcome to join us after the panel discussion for Happy Hour, dinner, and our evening session from 1900-2000 hours with Mr. Blake, the ODA. If you would like to join us for the evening, please let me know so I can make the appropriate arrangements.

4. Once again, thank you very much for participating in our Conference. I look forward to your sharing your thoughts on ADP and ODP with our personnel.

Very respectfully,
[REDACTED]
Director of Data Processing

/s/
Clifford D. May, Jr.

Att: a/s

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